

**Decision Maker:** Care Services PDS Committee

**Date:** 2<sup>nd</sup> October 2014

**Decision Type:** Non Urgent                      Non-Executive                      Non-Key

**Title:** CARE SERVICE PDS COMMITTEE MATTERS ARISING AND  
WORK PROGRAMME

**Contact Officer:** Graham Walton Democratic Services Manager  
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**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** (All Wards);

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1. Reason for report

- 1.1 Members are asked to review the Care Services PDS Committee's work programme for 2014/15 and to consider progress on matters arising from previous meetings of the Committee, the report also provides an update on the PDS members' visits to day centres and residential homes.

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2. **RECOMMENDATION(S)**

- 2.1 **The Committee is asked to consider its work programme and matters arising and indicate any changes that it wishes to make.**

### Corporate Policy

1. Policy Status: Existing Policy: As part of the Excellent Council stream within Building a Better Bromley, PDS Committees should plan and prioritise their workload to achieve the most effective outcomes.
  2. BBB Priority: Excellent Council
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### Financial

1. Cost of proposal: No Cost:
  2. Ongoing costs:: N/A
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: **£373,410**
  5. Source of funding: 2014/15 revenue budget
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### Staff

1. Number of staff (current and additional): There are 10 posts (8.725fte) in the Democratic Services Team
  2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme takes less than an hour per meeting
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### Legal

1. Legal Requirement: No statutory requirement or Government guidance
  2. Call-in: Not Applicable: This report does not require an executive decision
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### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for Members of this Committee to use in controlling their on-going work.
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### Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

- 3.1 The Committee's matters arising table is attached at **Appendix 1**. This updates Members on recommendations from previous meetings which continue to be "live". Currently there are five items listed, although some can probably be removed from the schedule as completed.
- 3.3 The draft 2014/15 Work Programme is attached as **Appendix 2**. It reflects the areas already identified at the beginning of the year. Other reports may come into the programme or there may be references from other Committees, the Portfolio Holder or the Executive.
- 3.4 The Committee is asked at each meeting to consider its Work Programme and review its workload in accordance with the process outlined at Section 7 of the Scrutiny Toolkit. All PDS Committees are also recommended to monitor the Council's Forward Plan of Key Decisions for their portfolios and to use it for identifying issues for consideration in advance of executive decisions being made.
- 3.5 In approving the work programme Members will need to be satisfied that priority issues are being addressed; that there is an appropriate balance between the Committee's key roles of (i) holding the Executive to account, (ii) policy development and review, and (iii) external scrutiny of local health services; and that the programme is realistic in terms of Member time and officer support capacity.
- 3.6 **Member Visits**

The autumn schedule of visits to care homes and day centres has been programmed and two have already taken place. Between September and December there will be six visits on the schedule. The table in **Appendix 3** provides information on the visits and the names of PDS members who have expressed an interest in taking part.

<b>Non-Applicable Sections:</b>	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous work programme reports

**Matters Arising 2014/15 progress summary**

<b>PDS Minute number/ title</b>	<b>Committee Request</b>	<b>Update</b>	<b>Completion Date</b>
Minute 134 (A) 29 October 2013 Children's Social Care Recruitment and Retention Strategy	Officers requested to develop proposed scheme and report back to the committee once	Added to the work programme	November 2014
Minute 134 (C) 29 October 2013 Financial Implications of changes to the Youth Remand Framework	Future reports to include more detailed numbers of the individuals involved.	Added to the work programme	September 2014
Minute 134 (J) 29 October 2013 Adult Social Care – Impact of the Care Bill and the Future NHS Funding	Further update reports to future meetings	Added to the work programme	September 2014
Minute 159 22 January 2014 Request for Carry Over of Funding for Public Weight Management Pilot Schemes	Outcomes of the project to be reported to the committee at 3, 6 and 12 months.	Added to Work Programme.	November 2014
Minute 10 26 June 2014 Co-opted Members Selection	Selected groups to be approached for nominations	All groups have made nominations – see report on current agenda	September 2014

**CARE SERVICES PDS COMMITTEE WORK PROGRAMME 2014/15**

Title	Notes
<b>Health and Wellbeing Board – 2<sup>nd</sup> October 2014 (1.30pm)</b>	
<b>Health Scrutiny Sub-Committee- 2<sup>nd</sup> October 2014(4.30pm)</b>	
Terms of reference for the Health Scrutiny Sub Committee (HSSC)	
HSSC Work Programme	
Update from Kings on the PRUH Improvement Plan	
NHS Health checks Update on evaluation dn Diabetes project.	Update
Update on the Urgent Care Centre	
Quality Accounts (Oxleas/Kings)	Info Briefing
<b>Care Services Policy Development and Scrutiny Committee - 11<sup>th</sup> November 2014</b>	
Care Services Portfolio Plan Priorities Jun 14 – May 15	Regular Progress Update
Housing Services 2014/15 Priorities	Regular Progress Update
Care Services Portfolio Budget monitoring 2014/15	Regular Status report
Capital Monitoring 2014/15	Regular Status report
Short Breaks for Disabled Children	Pre-decision Scrutiny
Outcomes of the Weight Management Project	PDS Update
Welfare Reform Update – Inc. fraud Initiatives	PDS Update
Adult Social Care Local Account 2014	Info Briefing
Gateway Review AIG Web Portal	Pre-decision Scrutiny

Title		Notes
Bromley Safeguarding Children's Board Annual report 2013/14		
Children's Social Care R&R Strategy 2015		Pre -decision Scrutiny
Annual Corporate Parenting Report 2013/14		PDS Update
<b>Health &amp; Well Being Board – 27<sup>th</sup> November 2014 (1.30pm)</b>		
<b>Health Scrutiny Sub Committee – 3<sup>rd</sup> December 2014 (4.30pm)</b>		
HSSC Work Programme		
Update from Kings on the PRUH Improvement Plan		
Integrated Services Programme (BCF)		Update
Outcomes of the Weight management Pilot Project		Update
<b>Care Services PDS – 21 January 2015</b>		
Quality Monitoring of Care Homes 2014		
Quality Monitoring of Domiciliary Care Services 2014		
Quality Monitoring of Children's Social Care Services (Residential and Dom Care) 2014		
Education Outcomes for LBB Children in Care		
Care Service Portfolio Budget Monitoring 2014/15		Regular Status Report
Capital Monitoring 2014/15		Regular Status Report
ECHS Contract Activity Update Sept – December 2014		Info Briefing
Annual ECS debt Status Report		Regular Status Report

Title		Notes
<b>Health &amp; Wellbeing Board – 29<sup>th</sup> January 2015 (1.30pm)</b>		
<b>Joint Care Services &amp; Education PDS – 26 February 2015</b>		
<b>Care Services PDS - 4 March 2015</b>		
Draft Portfolio Plan Jun 2015 – May 2016		
Draft Housing Priorities 2015/16		
Care Services Portfolio Budget Monitoring 2014/15		Regular Status report
Capital Monitoring 2014/15		Regular Status report
ECHS Contract Activity Update 2014/15		Info Briefing
<b>Health &amp; Wellbeing Board – 26<sup>th</sup> March 2015 (1.30pm)</b>		
<b>Health Scrutiny Sub Committee – 15<sup>th</sup> April 2015 (4.30pm)</b>		
HSSC Work Programme		
Update from Kings on the PRUH Improvement Plan		
<b>Health and Wellbeing Board – 21<sup>st</sup> May 2015 (1.30pm)</b>		

## Member Visits

<b>Establishment Name</b>	<b>CS PDS Members</b>	<b>Date</b>	<b>Time</b>	<b>Status</b>
<b>Ashglade House</b>	<b>Cllr Peter Fookes Cllr Terry Nathan</b>	09.09.14	09:30 - 1:00	Completed
<b>Bromley Park Dementia Nursing Home</b>	<b>Cllr Peter Fookes Cllr Terry Nathan Cllr Hannah Gray</b>	23.09.14	1:30 - 5:30	Completed
<b>Astley &amp; Cotmandene Day Centres</b>	<b>Cllr Mary Cooke Cllr Peter Fookes</b>	08.10.14	09:30-10:30 11:00-12:00	2 places available
<b>Fairlight and Fallowfield Care Home</b>	<b>Cllr Peter Fookes Cllr Terry Nathan Cllr Hannah Gray</b>	21.10.14	11:00-1:00	1 place available
<b>Widmore Road Respite Centre</b>	<b>Cllr Peter Fookes Cllr Judith Ellis</b>	18.11.14	5:00- 6:30	1 place available